

India Trade Promotion Organisation

Pragati Bhawan, Pragati Maidan, New Delhi – 110 001

Tel.: 91-11-23371540 (EPABX), Fax: 91-11-23371492, 91-11-23371493

PUBLIC SAFETY MEASURES AND DESIGN GUIDELINES

For stalls in ITPO Fairs in Pragati Maidan, New Delhi

March 2021

I. PREVENION OF SPREAD OF COVID-19

1. Comply with all social distancing and sanitization norms at all times during the event.
2. Ensure compliance of latest guidelines of MHA/DoC/MoHFW/GNCTD.

II. SHELL SCHEME:

1. No Part/feature/branding/projection/furniture should go beyond 3.0m.
2. **NO APPROVAL NEEDS TO BE TAKEN** for Shell Scheme stalls of less than 36 sq.m. area, but necessary ITPO Guidelines are to be followed.

III. BARE SCHEME:

1. Dimensions allotted should strictly be followed.
2. Max. Height restrictions:
 - a. Rear/back wall or wall adjoining stall should not be more than 3.0m.
 - b. General height of stall including display aids/lights etc. should not exceed 3.0m.
 - c. Feature/logo/branding can go uptill the height of 4.5m (feature/branding should not be on entire side wall and should be central feature only).
3. Walls adjoining stall shall be finished properly (from outer side) and no branding allowed on that side. No structural support shall be taken from neighbouring stalls.
4. Side facing passage should be transparent or translucent.
5. Fire retardant paint to be used on wooden/fabric members.
6. Electric cables to be covered properly with fire retardant material.
7. If stall has any fire/electric related installation within or nearby, then clear direct access of atleast 1m wide needs to be provided for it.
8. Peripheral passage should NOT be occupied by the participant for any purpose.

IV. OTHER RELEVANT GUIDELINES OF ITPO NEED TO BE FOLLOWED.