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## File No.9-ITPO(6)/E-I/2016 India Trade Promotion Organisation

(Administration Division, E-I Section)

Pragati Maidan, New Delhi April 05, 2017

## Circular No. Admn/ 17 /2017

It has been decided to celebrate 126<sup>th</sup> Birth Anniversary of Bharat Ratna Baba Saheb Dr. Bhimrao Ambedkar **on 17<sup>th</sup> April, 2017** at 12.45 p.m. in the **Pragati Auditorium**. CMD has kindly consented to grace the occasion.

All are invited to pay floral tributes to Baba Saheb at 12.45 p.m. on  $17^{\text{th}}$  April, 2017.

(Nazneen Begum) Deputy Manager (Admn.)

To:

All officials of ITPO

## Copy to:

- 1. All HoDs
- 2. PS to CMD
- 3. PA to ED
- 4. M(SA)Elect. for arrangement of PA System and A.C.
- 5. M(SU)- Protocol: for arrangement of Table, Rose Petals, Rose garland 2 Mtrs. and Flowers for the table.
- 6. Shri Rakesh Kumar Panwar, General Secretary (ITPO SC/ST Employees Welfare Association) for arrangement of Photo of Baba Saheb Dr. Bhimrao Ambedkar.
- 7. Caretaking Unit –To ready the ITPO Auditorium at 12.15 p.m.
- 8. Notice Boards