No.9-ITPO(23)/E.I/98 Vol\V India Trade Promotion Organisation (Administration Division)

Pragati Maidan, New Delhi 7th Apṛil'2021

Circular No. Admin/15 /2021

In pursuance of OM No.12/4/2020-JCA dated 31st March, 2021 of Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions, Govt. of India and with the approval of the Competent Authority, the offices of India Trade Promotion Organisation (ITPO) (Headquarter & Regional offices) will remain close on Wednesday, the 14th April, 2021 on account of – Birthday of Dr. B.R. Ambedkar.

(Srishti Jain) Dy. Manager(Admin.)

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To: All officers and staff

Copy to:

- 1. All HODs
- 2. Regional Offices, Chennai, Kolkata, Mumbai
- 3. IT Services Division for uploading on ITPO website.
- 4. Circular Register
- 5. Notice Boards

Copy for information to:

- 1. PS to CMD
- 2. PS to ED