



File No.2-ITPO (2)/E.I/2016
India Trade Promotion Organisation
(Administration, E-I Section)

Pragati Maidan, New Delhi
24thth December, 2019

Office Order No. Admin/ 1265/2019

Consequent upon joining of OSD (Administration), the following reallocation of the work at the level of Head of the Divisions & equivalent has been made with immediate effect:

Sr. No.	HoDs	Present allocation	Reallocation
1.	Col. Pushpam Kumar, OSD	Recently joined	-Administration Division -Estate Management (EMD)
2.	Sh. Ashutosh Varma, GM	-Corporate Communication -Printing Division -Protocol Division -Estate Management (EMD)	-Corporate Communication -Printing Division -Protocol Division -Vigilance
3.	Sh. D.M. Sharma, FA&CAO	-Finance & Accounts -Estate Office	-Finance & Accounts -Estate Office
4.	Sh. S.R. Sahoo, CS/GM	-C.S. Unit -Law Department -Vigilance -Business Development Div.	-C.S. Unit -Law Department -Fair Services-I (Foreign Fairs)
5.	Smt. Hema Maity, GM	-Fair Services-II (Domestic Fairs)	-Fair Services –II (Domestic Fairs)
6.	Sh. Jayanta Das, SGM	-Trade Relation and Information Services (TR&IS) -Culture	-Trade Relation and Information Services (TR&IS) -Culture
7.	Sh. Vikas Malhotra, GM	-Information Technology Services (IT) -Fair Services-I (Foreign Fairs) -Food & Beverages Division	-Information Technology Services (IT) -Food & Beverages Division -Business Development Division (BDD)
8.	Sh. Ajay Kumar Vashist, GM	-Security Services	-Security Division
9.	Sh. Brij Lal, DGM	-Design & Display Division (i/c Architecture Unit)	-Design & Display Division (including Arch. Unit)
10.	Sh. Nitin Kohli, DGM(Civil)	-Engineering Services	-Engineering Division

This issues with the approval of the Competent Authority.


(B. K. Garg)

Senior Manager (Admin.)

To:

All HoDs

Copy for kind information to:

1. PS to CMD
2. PA to ED
3. Vigilance Department/Engineering Division/FS-I/FS-II/Finance & Accounts
4. E.III/E.II/ Security/Stores/ACR/General Section/ R&I/Legal Cell/Regional Offices/
5. E-I(PIS) /Office Order Register