

144:ITPO/392/MKTG/2010
India Trade Promotion Organisation
(Business Development Division)

Dated: 20.06.2013

Circular No.: BDD/ 40 /2013


Business Lounges A and B at Gate 1 are offered to organizers along with complete infrastructure and catering for holding conference/seminar/business meeting on per person basis under the following package:

Type of Package	No. of Persons	Price per head* (Rs.)
Package 1	100-150	1900/-
Package 2	151-199	1450/-
Package 3	200-400	1250/-

*Applicable taxes and service charges extra

Following facilities/services would be provided in the package:

1. AC Hall (Business Lounge A or B)
2. Lunch or Dinner + tea arrangements for the delegates.
3. One Wooden Stage of size 16 ft x 20 ft and height 1.5 ft to 2.5 ft. including new needle Punch carpet over top of stage, covering the sides with black cloth, steps for stage.
4. 9 Good quality cushion chairs with arms for dais.
5. 4 conference table of 1 mtr length at dais covered with neat & clean white cloth.
6. Normal cushion seat & back chairs covered with neat & clean white cloth depending upon seating style preferred (Seating style/capacity available in 3 types i.e. 192 in 32 Round Table style seating, 252 with a combination of 10 Round Tables and theatre style seating and 396 in exclusive Theatre Style seating).
7. Round tables covered with white cloth (depending upon seating style preferred)
8. Podium/Rostrum of standard size and shape.
9. Normal floral Decoration
10. Audio system with following items:
 - a. One Audio mixing console
 - b. 2 microphones
 - c. 2 cordless mike
 - d. One amplifier
 - e. 4 speakers


(V.S. Mehta)
Dy. General Manager

To:

PS to CMD
PA to ED
All HODs
All Officers of BDD/FIID
ITPO's Website