

# India Trade Promotion Organisation

## NOTICE

Date 20.02.2024

### Aahar 2024 Notice - Exhibitor Entitlement - Badges, Passes, etc.

All exhibitors participating in the upcoming 38th edition of Aahar - The International Food and Hospitality Fair to be organised at Bharat Mandapam, Pragati Maidan, New Delhi are hereby informed that the following items will be provided as part of exhibitor's kit.

S.No.	Items	Entitlement on Complimentary Basis		
1.	Exhibitor Badges	One complimentary badge for every 3 sqm area booked		
2.	Additional Exhibitor Badges (Can be booked through exhibitor account on ITPO's online portal)	Rs. 1000/- (Incl. GST) per Badge		
3.	Complimentary Visitor Invitation Passes	1 Pass for every 1 sqm area booked		
4.	Car Parking Pass	S. No.	Booth Size	No. of Car Parking Passes
		1.	Area up to 36 sqm	01 pass
		2.	37 sqm - 80 sqm	02 passes
		3.	81 sqm - 120 sqm	03 passes
		4.	Above 120 sqm	04 passes

2. Material Entry slips for entry of material / exhibition cargo can be obtained from ITPO office as per requirement.

3. The procedure mentioned below is to be followed by exhibitors for obtaining Service Badges (Pre-Event and During Event) for entry of workers / labour / technicians and service persons.

A. Authorization letter issued to the service provider / vendor engaged by exhibitor on company letter head, duly signed and stamped by the authorised signatory, is required to be produced along with a copy of the online approval letter.

B. This letter should contain the names, contact numbers and AADHAAR / Govt. ID numbers of the workers / labour / technicians and service persons.

4. The above items can be collected as per the schedule mentioned in the table below:-

S.No.	Items	Date for Collection
1.	Material Entry Slips, Service Badges (Pre-Event)	29.02.2024 w.e.f 11.30 AM
2.	Exhibitor Badges (Complimentary and Paid), Complimentary Visitor Invitation Passes, Parking Passes	04.03.2024 w.e.f. 11.30 AM

### Address for collecting Above Items

Multipurpose Hall, Ground Floor  
Admin Building  
Gate No. 9, Bharat Mandapam  
Pragati Maidan  
New Delhi

5. In case there is a change in the above schedule mentioned in Para 4, the same will be notified on ITPO's websites <https://indiatrdefair.com/> and the micro site of Aahar 2024 <https://indiatrdefair.com/aahardelhi/>.

6. In case you require any technical support/assistance, you may write to [technicalsupport@itpo.gov.in](mailto:technicalsupport@itpo.gov.in) or call +91 11 23378808 from 10 AM to 6 PM from Monday to Friday.

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