



**INDIA TRADE PROMOTION ORGANISATION  
(STORES DIVISION)**

**Prantik Building, Near Gate No.1**

**PRAGATI MAIDAN**

**NEW DELHI-110001.**

**Telephone No. 23371841, FAX # 23371492,**

**E.mail: [info@itpo-online.com](mailto:info@itpo-online.com)**

**[www.indiatradefair.com](http://www.indiatradefair.com)**

**File No. NO.244-ITPO/(1)/STORE/2008**

**Dated: 31.10.2009**

**NOTICE INVITING BIDS**

**Subject:- Sale of unserviceable goods, scrap and dismantled material on 'AS IS WHERE IS BASIS'.**

India Trade Promotion Organisation (A Government of India Enterprise) invites sealed bids from the interested parties for the sale of following items on '**AS IS WHERE IS BASIS**' lying at our Warehouse Stores and ITPO premises, Pragati Maidan, New Delhi. The last date of receiving the bids is **4<sup>th</sup> November, 2009 at 3.00 pm**. The bids must be deposited in Tender Box kept in the room of Manager (Stores), Room No.1, Prantik Building, Gate no.1, ITPO, Pragati Maidan, New Delhi. The bids will be opened on the same day at 4.00 pm in the presence of interested parties. The tender Forms will be sold **upto 1:00 pm by 4<sup>th</sup> November, 2009**. The bidders may inspect the items on any day between 11:00 am to 5:00 pm and on 4<sup>th</sup> November, 2009 upto 12.00 noon.

S.No.	Description	EMD	Tender Document fee Rs.	Reserve Price Rs.
1.	<b>LOT No:I: Unserviceable Electrical items, ACs, Water coolers, room coolers room heaters fan pumps, Office Equipments, Board, panels Furniture, Stationery, printing material, wastepaper, carpet etc.</b>	<b>Rs.20,000/- (Rupees Twenty thousand only)</b>	<b>Rs.500/- (Rupees Five hundred only)</b>	<b>Rs.9,00,000/- (Rupees Nine lacs)</b>
2.	<b>LOT No: II Scrap and Dismantled material</b>	<b>Rs.20,000/- (Rupees Twenty thousand only)</b>	<b>Rs.500/- (Rupees Five hundred only)</b>	<b>Rs.8,50,000/- (Rupees Eight lacs fifty thousand)</b>

Bids have to be submitted on prescribed tender document. The tender document can be collected in person on payment of Rs.500/- (Rupees five hundred only) (Non-refundable & non transferable) by Demand Draft in favour of "**India Trade Promotion Organisation**" or in cash to be deposited in Cash Section of ITPO on any working day from **11.00 am. to 5.00 pm** from the office of the Manager(Stores), India Trade Promotion Organisation, Room No.1, Prantik Building, Near Gate No.1, Pragati Maidan, New Delhi-110001. The **earnest money of Rs. 20,000/- (Rupees twenty thousand only)** of each lot should be deposited in the form of demand Draft in favour of "**India Trade Promotion Organisation**" or be deposited in cash with Cash Section, ITPO.

Bidder may also download the Tender document from ITPO's website [www.indiatradefair.com](http://www.indiatradefair.com). However, the cost of the tender document should be paid at the time of submission of bids in the form of Demand Draft of Rs.500/- (non-refundable and non transferable) in favour of India Trade Promotion Organisation payable at Delhi.

For and on behalf of

**LOT NO.1**

**244/ITPO/1/Store/2008**  
**INDIA TRADE PROMOTION ORGANISATION**  
**STORES DIVISION**

Issued to \_\_\_\_\_

Date of Issue \_\_\_\_\_

**Cost of form : Rs.500.00 (Rupees five hundred only) (Non-refundable & non transferable)**

**Sub: Inviting sealed bids for sale of unserviceable goods on 'AS IS WHERE IS BASIS'.**

Lot No.1	Description
1.	<b>Disposal of goods inviting sealed bids for Unserviceable goods on 'AS IS WHERE IS BASIS'.</b> Unserviceable Electrical items, ACs, Water coolers, room coolers, room heaters fan pumps etc.. Office Equipments, Board, panels, Furniture, Stationery, printing material, wastepaper, carpet etc..

**Last date of sale of Form : 4<sup>th</sup> November, 2009 till 1.00 pm**

**Last date and time of receiving the bids : 4<sup>th</sup> November, 2009 till 3.00 pm**

**Date and time of opening the bids : 4<sup>th</sup> November, 2009 at 4.00 pm**

**Terms and conditions**

The sealed bids for the above is scheduled to be opened at Stores Division, Room No.1, India Trade Promotion Organisation, Prantik Building, Near Gate no.1, Pragati Maidan, New Delhi on **4<sup>th</sup> November, 2009 at 4.00 pm**. The terms and conditions are laid down as under:

1. The goods will be disposed off in LOT ONLY.
2. The sealed cover should clearly indicate the name of work as given above.
3. The earnest money of **Rs. 20,000/- (Rupees Twenty thousand only)** should be deposited in the form of demand Draft in favour of "**India Trade Promotion Organisation**" or be deposited in cash with Cash Section, ITPO.
4. The **EMD** and the financial bid should be deposited in two separately sealed envelopes, one containing Bank Demand Draft towards Earnest Money and other containing financial bid. The envelope should be clearly marked as EMD and financial bid. The financial bid will be exclusive of Sales Tax, Income Tax, CST or any other levy prevailing (or) to be imposed by the State/Central Govt. (or) any local authority.
5. Envelope containing EMD will be opened first. Agencies who do not submit EMD in appropriate form their financial bids will not be opened.
6. Sealed bids should be addressed to Manager (Stores), ITPO, Stores Division, Prantik Building, Near Gate No.1, Pragati Maidan, New Delhi-110001. No bid will be accepted after the due date and time.
7. **The bidders shall have to deposit 25% of the bid amount alongwith the bid in a separate envelope failing which the bid will be summarily rejected. Thereafter, on acceptance of bid shall deposit the balance amount within two days after accepting the bid failing which the Earnest Money alongwith 25% of above deposited amount shall be forfeited.**

8. The entire lot has to be removed within two days from the date of issuance of approval letter failing which penalty @ 5% of the bid amount per day shall be imposed on account of delay in clearance of site.
9. ITPO reserves the right to accept or reject any bid or all the bids without assigning any reason to the bidder(s).
10. Highest bid will be accepted subject to the approval of ITPO and Stores Division shall issue Gate Passes for taking out the material.
11. The interested bidder may inspect the items at Central Warehouse, ITPO, Pragati Maidan, Near Gate No.1 on any day **between 11.00 am to 5.00 pm** and on 4<sup>th</sup> November, 2009 upto 12.00 noon. However, no claim whatsoever shall be entertained after opening of the bids. The conditional bids will be summarily rejected.
12. **In case failing to remove the auctioned goods within prescribed period, the EMD, alongwith 25% bid amount too, will be forfeited and action as black listing etc. will also be taken and no further correspondence will be entertained in this regard.**

For and on behalf of  
India Trade Promotion Organisation

I/We have read all the terms and conditions and agree to the same. I/We hereby offer an amount for the following auctionable material as under:

Sl.No.	Description	Amount Offered
1.	<p><b><u>Lot No.1</u></b></p> <p>Unserviceable Electrical items, ACs, Water coolers, room coolers, room heaters, fans, pumps etc.. Office Equipments, Boards, panels Furniture, Stationery, printing material, carpet wastepaper etc..</p>	<p>Rs.....</p> <p>(Rupees.....)</p> <p>.....</p> <p>.....</p>

Demand draft No.....dated.....Amount Rs.....is enclosed herewith as EMD and another Demand Draft No..... dated .....of 25% of bid amount of Rs..... is also enclosed and balance amount will be deposited within two days from the date of the receipt of approval letter from ITPO, failing which our EMD and 25% bid amount will be forfeited.

(Signature of the Bidder)

Name of the bidder	
Address:	

**LOT NO.II**

**244/ITPO/1/Store/2008**  
**INDIA TRADE PROMOTION ORGANISATION**  
**STORES DIVISION**

Issued to \_\_\_\_\_

Date of Issue \_\_\_\_\_

**Cost of form : Rs.500.00 (Rupees five hundred only) (Non-refundable & non transferable)**

**Sub: Inviting sealed bids for sale of Scrap, dismantled material on 'AS IS WHERE IS BASIS'.**

**Last date of sale of Form : 4<sup>th</sup> November, 2009 till 1.00 pm**

**Last date and time of receiving the bids : 4<sup>th</sup> November, 2009 till 3.00 pm**

**Date and time of opening the bids : 4<sup>th</sup> November, 2009 at 4.00 pm**

**Terms and conditions**

The sealed bids for the above is scheduled to be opened at Stores Division, Room No.1, India Trade Promotion Organisation, Prantik Building, Near Gate no.1, Pragati Maidan, New Delhi on **4<sup>th</sup> November, 2009 at 4.00 pm**. The terms and conditions are laid down as under:

1. The goods will be disposed off in LOT ONLY.
2. The sealed cover should clearly indicate the name of work as given above.
3. The earnest money **of Rs. 20,000/- (Rupees Twenty thousand only)** should be deposited in the form of demand Draft in favour of "**India Trade Promotion Organisation**" or be deposited in cash with Cash Section, ITPO.
4. The **EMD** and the financial bid should be deposited in two separately sealed envelopes, one containing Bank Demand Draft towards Earnest Money and other containing financial bid. The envelope should be clearly marked as EMD and financial bid. The financial bid will be exclusive of Sales Tax, Income Tax, CST or any other levy prevailing (or) to be imposed by the State/Central Govt. (or) any local authority.
5. Envelope containing EMD will be opened first. Agencies who do not submit EMD in appropriate form their financial bids will not be opened.
6. Sealed bids should be addressed to Manager (Stores), ITPO, Stores Division, Prantik Building, Near Gate No.1, Pragati Maidan, New Delhi-110001. No bid will be accepted after the due date and time.
7. **The bidders shall have to deposit 25% of the bid amount alongwith the bid in a separate envelope failing which the bid will be summarily rejected. Thereafter, on acceptance of bid shall deposit the balance amount within two days after accepting the bid failing which the Earnest Money alongwith 25% of above deposited amount shall be forfeited.**

8. The entire lot has to be removed within two days from the date of issuance of approval letter failing which penalty @ 5% of the bid amount per day shall be imposed on account of delay in clearance of site.
9. ITPO reserves the right to accept or reject any bid or all the bids without assigning any reason to the bidder(s).
10. Highest bid will be accepted subject to the approval of ITPO and Stores Division shall issue Gate Passes for taking out the material.
11. The interested bidder may inspect the items at front of Central Warehouse, Stores of Engineering Division at Hall No.1,14,12, Meenabazar, Lal Chowk etc. ITPO, Pragati Maidan, on any day **between 11.00 am to 5.00 pm** and on 4<sup>th</sup> November, 2009 upto 12.00 noon. However, no claim whatsoever shall be entertained after opening of the bids. The conditional bids will be summarily rejected.
12. **In case failing to remove the auctioned goods within prescribed period, the EMD, alongwith 25% bid amount too, will be forfeited and action as black listing etc. will also be taken and no further correspondence will be entertained in this regard.**

For and on behalf of  
India Trade Promotion Organisation

I/We have read all the terms and conditions and agree to the same. I/We hereby offer an amount for the following auctionable material as under:

Sl.No.	Description	Amount Offered
1.	<b><u>Lot No.1</u></b>  <b>Scrap, dismantled material</b>	Rs.....  (Rupees..... ..... .....

Demand draft No.....dated.....Amount Rs.....is enclosed herewith as EMD and another Demand Draft No..... dated .....of 25% of bid amount of Rs..... is also enclosed and balance amount will be deposited within two days from the date of the receipt of approval letter from ITPO, failing which our EMD and 25% bid amount will be forfeited.

(Signature of the Bidder)

Name of the bidder	
Address:	

