

INDIA TRADE PROMOTION ORGANISATION
AAPEX SHOW 2012
LAS VEGAS, USA
(OCTOBER 30-NOVEMBER 1, 2012)

APPLICATION FORM

Name & Address of the Company :

Telephone :
Fax :
E.mail :
Contact Executive(s) & Designation :
Products to be displayed :
Area Required :
Payment Details :
Total Exports :
2008-2009
2009- 2010

Exports of USA :

2008-2009
2009- 2010

We have read and understood ITPO's terms & conditions for participation enclosed herewith and we agree to abide fully by ITPO's terms & conditions for participation.

Date: _____ Signature of the Authorised Representative
Place : _____ of the firm with seal

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RULES FOR PARTICIPATION

1. Firms desirous of participating should apply in writing to ITPO in the prescribed form together with full payment towards participation charges.
2. Application received without participation charges will not be considered
3. Selection of participants will be done as per following criteria:
 - a) First-cum-first served basis
 - b) Suitability for export, e.g. export turnover and product acceptability
4. ITPO reserves the right to reject any application for participation without assigning any reason thereof.

5. Refund of participation charges shall be considered as per ITPO's approved policies prevailing at the time of booking of space. Refund may be considered in case participation is withdrawn before selection is made and prior to issue of participation approval letter by ITPO. If participation is withdrawn after selection but before 45 days prior to the fair, 50% of participation charges will be refunded. No refund will be allowed thereafter.
6. ITPO will make allocation of available space in the show premises at its discretion and its decision in this regard will be final and binding on all. No refund of participation charges shall be made on this ground.
7. Participants will make their own arrangements for dispatching the exhibits for display and bringing them back to India after display. All exhibits must be set and in place by 5:00 pm on Monday, October 29, 2012. The hall will be closed to all exhibitors, I&D companies and exhibit booth personnel at 5:30 pm Monday, October 29, 2012 so that fair organisers can remove all empty crates and cartons; clean the aisles; lay aisle carpeting, etc. All plastic used to cover the carpeting in the exhibit booth must be removed by this 5:00 pm deadline.
8. Participants will be allowed to display only those products which have been selected and approved by ITPO.
9. Since, ITPO is not arranging handling Clearing and shipments Exhibits must be forwarded to Fair Organisers appointed agency Attn: Ted Merich — AAPEX Show, c/o Freeman Companies, 6675 West Sunset Road Interstate Road 215 Rainbow, Las Vegas, NV 89119. (Phone: 702-263-404). Shipments of displays and exhibit materials arriving prior to the first set-up day must be sent prepaid to AAPEX Show, Exhibitor Name, Booth No., Freeman Companies, 6675 West Sunset Boulevard, Las Vegas, NV 89118. No shipments will be accepted at the Sands Expo Center prior to Thursday, October 25, 2012.
10. Exhibits of participants whose representatives do not turn up at the Fair, will not be displayed.
11. Participants will make their own arrangements for removing exhibits from the packing cases and displaying them in the booth. Likewise, after the fair, participants will make their own arrangements for repacking and sending the exhibits back to India.
12. Participants will not be allowed to remove the exhibits during the show without specific written permission from ITPO.
13. Participants will be required to furnish complete information on orders booked, enquiries generated, etc. during and after the close of the show. Compliance with this rule will be one of the criteria for selection of the participants for future ITPO programmes.
14. Participants will adhere to such other regulations, as may be prescribed by the country in which the show is held.
15. Participants will comply with instructions regarding packing and dispatch of exhibits and other matters concerning their participation. All payments with regard to import duty, any local taxes and forwarding the exhibits back to India will be made by the participants in foreign exchange.
16. All expenses for travel to and stay in USA including boarding, lodging, medical treatment etc. will be borne by the participants.
17. In the unlikely event of postponement/cancellation of the Show, ITPO shall be under no liability to compensate expenditure, if any, incurred by the participants.
18. Though the letter of recommendation of issue of visa to representative(s) will be sent by ITPO to the USA Embassy/Consulate, but in case of refusal of visa to any representative(s), participation charges will not be refunded. It is clarified that ITPO shall in no way be responsible for issuance of visa and no claims for damages or of any other nature shall lie against ITPO in this regard. All requests for

issue of visas along with required information in the prescribed Performa be sent to ITPO at least 60 days ahead of the event.

19. ITPO will also not be responsible for any damage or loss of exhibits during transit or during the fair.

(On Company's letter head)
DECLARATION

We have studied the rules for participation carefully and agree to abide by the same.

Name & Signature of the
Authorised Representative of the firm

Date :
Place:

(Seal or Stamp of the Firm)

TO BE SUBMITTED IN TRIPLICATE

**INDIA TRADE PROMOTION ORGANISATION
PROFORMA FOR PASSPORT PARTICULARS**

1. Name in full :
(as given in the passport)
2. Father's/Husband's Name :
3. Date of Birth (Age) :
4. Place of Birth :
5. Passport Number :

6. Date and place of issue :
7. Validity :
8. Details of previous overseas visits as reflected in passport :
9. Organisation Representing :
10. Details of previous participation in overseas Trade Fairs through ITPO or Direct (Attach extra sheet if necessary) :
11. City from where visa desired : New Delhi/Mumbai/Chennai/Kolkata

Signature of the Representative :

Name of the Representative :

Designation of the Representative :

Name & Address of the Company :
along with the signature of Director/
Proprietor/Partner

We here by confirm that we will come back to India/hometown after the fair is over.

Date: _____

(Seal)

*Recommendation of visa for one person for every 100 sq.ft. of furnished booth

FOR BADGES:

Name of the Person

Designation

Name of Organisation

CATALOGUE ENTRY

The catalogue entry details may please be entered separately to enable to forward the same to the fair organizers.

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